

Further Mathematics Support Programme Project Coordinator: Job description

FMSP Project Coordinator is a role as a member of the FMSP's National Leadership Team.

The role involves working on projects within the Student Support and the Teacher Support strands. There may also be opportunities to be involved in liaison with Higher Education; in online teaching and learning technology; and in general advice and guidance provided by the FMSP. The exact nature of the role is flexible will take account of the experience and the individual strengths of the successful applicant.

The Project Coordinator will also help to provide central management support to regional teams of FMSP Area Coordinators.

Outline of the main aspects of the role

Student and Teacher support – supporting the strand leaders in some/all of:

- delivering of teachers' professional development
- coordinating online provision for students
- preparing materials to support students and teachers
- developing and delivering mathematics promotion/enrichment

Management – contributing to FMSP central management in some/all of:

- contributing to the work of the central team in formulating and implementing nationwide FMSP strategy
- regional management of FMSP Area Coordinators

There are a number of Project Coordinator roles available, each working in some of the areas listed below. In your application, please comment on your specific skills and experience relevant to any of the following (you do not need to comment on all of them):

- the FMSP's Live Online Professional Development programme
- the FMSP's Live Interactive Lectures for students programme
- supporting teachers/students with and developing the use of online learning environments and online resources
- supporting teachers/students with the use of live online classrooms
- mathematics promotion/enrichment
- mathematics competitions
- progression to Higher Education and Higher Education admissions
- regional management of FMSP Area Coordinators
- delivering professional development for teachers
- encouraging under-represented groups in mathematics