

## **Further Mathematics Support Programme Central Coordinator: Job description**

This is a role within the FMSP's Central Leadership Team. In addition to leading on and contributing to specific aspects of the FMSP work, FMSP Central Coordinators help to provide central management support to regional teams of FMSP Area Coordinators.

### **Outline of the main aspects of the role**

- Supporting progression and transition from level 3 mathematics to Higher Education, to include:
  - Liaison with Higher Education Institutions over entry requirements for mathematically-rich degree courses
  - Developing support materials to help student progression to mathematically-rich degree courses
  - Providing advice and information to schools/colleges about HE admissions and careers
  - Coordinating meetings between schools/colleges and universities focusing on transition to higher education
  
- Coordinating the annual Senior Team Mathematics Challenge
  
- Regional Management of FMSP Area Coordinators
  
- Supporting mathematics promotion and enrichment to KS4 and post-16 students
  
- Contributing to the leadership and management of the nationwide FMSP strategy

In addition, there will be opportunities to contribute to the delivery of teachers' professional development

The person appointed to the post will need to be flexible and the exact nature of the role will take account of the experience and strengths of the successful applicant.

If you have any questions relating to the role, please contact the Programme Leader, Kevin Lord [kevinlord@furthermaths.org.uk](mailto:kevinlord@furthermaths.org.uk) .

If you wish to apply for this position please email [office@mei.org.uk](mailto:office@mei.org.uk) with your CV and completed application form by the 4pm on 29 September 2014. We will contact you by 6 October if we would like to arrange an interview with you. Interviews will take place on 17 October at the MEI office in Trowbridge.