

Mathematics in Education and Industry Annual General Meeting

Held online at 16.00 on 2 July 2021

Draft Minutes

Present

Chair	Victoria Pope
Company Secretary	Keith Proffitt
Directors	Peter Anscombe, David Bedford, Richard Browne, Vivienne Dews, Steven Labedz, Richard Smith-Morgan, Serena Tierney, Beth Thomas, Lowri Williams
Other members	Malcolm Grubb, Anthony Bainbridge, Peter Mitchell
Chief Executive	Charlie Stripp

1 Apologies for absence

Apologies for absence had been received from Jade Otty and Andrew Ramsey.

2 Acceptance of the minutes of the 2020 AGM

The minutes of the 2020 AGM were adopted.

3 Presentation of the Report of the Trustees and Financial Statements for 2020/21

Richard Smith-Morgan (Finance Trustee) presented the Report of the Trustees and Financial Statements for 2020/21.

A member congratulated Charlie and his team on a good performance in unprecedented times. He welcomed the enhanced focus on staff welfare. He offered thanks to the Trustee Board for their governance work.

A member asked whether MEI will make a submission to the TES commission on education. The Chief Executive responded that it was likely that MEI would make a submission but this had not yet

been decided.

A member noted that the Annual Report states that the Board continues to assess its effectiveness. He asked how this is carried out and when the last review was carried out.

A trustee responded that an internal review was carried out by Board members in 2018, reviewing performance against standard questions. This led to significant changes to the Board. Since then a Governance Review Group has been set up which has tasked one of the Board's committees to address the issue of Board effectiveness review. A mechanism for an annual appraisal of trustees with the Chair has been designed and implemented. Outcomes feed into the Strategic plan. It is intended to implement an internal review of the whole Board's effectiveness next year with a view to commissioning an external review in the following year.

4 Acceptance of the Report of the Trustees and Financial Statements for 2020/21

A resolution that MEI's audited Report of the Trustees and Financial Statements for the year ended 31 March 2021 be received and adopted was passed unanimously (proposed by Malcolm Grubb, seconded by Serena Tierney).

5 Appointment of auditors to MEI

Richard Smith-Morgan (Finance Trustee) explained that MEI had retendered for auditors for the 2020/21 accounts. Two firms had been interviewed and Monahans had been reappointed with a different partner leading the audit team. The audit team had undertaken some additional system review work.

A member asked how the audit had been affected by Covid-19. The Finance Trustee replied that the audit had been carried out essentially online; MEI's finance systems are now cloud-based.

A resolution to appoint Monahans as auditors for 2021/22 was passed unanimously (proposed by Richard Browne, seconded by Vivienne Dews).

6 To appoint as directors those appointed by the Board since the 2020 AGM

A resolution that Peter Anscombe and Beth Thomas be reappointed as directors of MEI was passed with 12 votes in favour and 1 abstention (proposed by Vivienne Dews, seconded by Anthony Bainbridge).

7 To note the retirement of those directors retiring by rotation and to reappoint those who wish to continue as directors

A resolution that Steven Labeledz, David Bedford and Richard Smith-

Morgan be reappointed as directors of MEI was passed with 12 votes in favour and 1 abstention (proposed by Vivienne Dews, seconded by Richard Browne).

8 AoB

There was no other business. The meeting ended at 16.26.

Keith Proffitt
MEI Company Secretary
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